

# Getting your section back together safely.

## District/County Chair/Commissioner Guide

Once an approver has approved a submitted risk assessment, the relevant district/county chairs will receive an email, 'Approved Risk Assessment' supplying a link to the completed risk assessment, county/area/region and district information. This is for informational purposes and no action is required.

When a Chair/Commissioner receives an 'Approved Risk Assessment' form, they can download this form, without login or registering, by selecting the hyperlink for the form, right clicking the link with their mouse and selecting the 'Save link as' option. This will launch a window on their PC where they can select the location to where the file should download to.

This Risk Assessment been Approved.

Please note that the link will only work once so download the attachments if you wish by clicking the file name b

[Risk assessments - approved](#)  
Changes since 7/1/20 12:17 AM

1 row added , 1 row changed  
1 attachment added

1 row added or updated (shown in yellow)

County/Area/Region	Merseyside
District	Sefton North
Group	
Approval	Approved

Changes made by automation@smartsheet.com

1 attachment added  
covid-19-restart-risk-assessment.pdf (143k) added by web-form@smartsheet.com on Row 2